

SCO Initial Training Programme – Module 1 (Core)

These courses provide the necessary training to achieve the above qualification to show on the Energy & Utility Skills register

Duration: ½ Day (Depending on Learner Needs)
Course Space: Maximum 8 Trainees
Method of Delivery: Trainer led with group discussions with theory sessions.

Who is this for?

- All gas industry personnel involved in operational works on the Gas Networks and certain types of Meter Installations including, but not strictly limited to, individuals who are or will become Names Authorising Engineers or Named Competent Persons

Course Objectives:

- State the purpose, process and main features of the revised SCO procedures
- Identify the context and scope of SCO
- State the types of safe systems within the risk hierarchy and risk-bases approach to SCO
- Identify the roles and responsibilities of specific individuals within SCO and the importance of communication
- State the SCO procedures for deviations and emergency situations
- Identify the requirements for records management, performance review and monitoring, audit and review
- Identify SCO competency requirements
- Identify SCO EUSR registration requirements.

Technical Information

Date Produced: December 2021

Assessment Type: Multiple choice theory papers.

Delivery Requirements: All individuals must possess the appropriate skills to perform their role. This included suitable reading and writing abilities.

Quality Assurance: Lomax has internal quality assurance policies and procedures and EUSR quality assurance policies and procedures. Course evaluations are closely monitored and reviewed to ensure delivery has been well received and issues addressed.

SCO Initial Training Programme – Module 2 (Permit to Work)

These courses provide the necessary training to achieve the above qualification to show on the Energy & Utility Skills register

Duration:	½ Day (Depending on Learner Needs)
Course Space:	Maximum 8 Trainees
Method of Delivery:	Trainer led with group discussions with theory sessions and audit exercises

Who is this for?	<ul style="list-style-type: none">• All gas industry personnel involved in operational works on the Gas Networks and certain types of Meter Installations including, but not strictly limited to, individuals who are or will become Names Authorising Engineers or Named Competent Persons• All individuals must have completed the SCO Core Module
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Course Objectives:

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| <ul style="list-style-type: none">• State the purpose of a Permit to Work and when this type of control should be used• Identify the purpose and the requirements of a risk assessment including those factors to be considered when undertaking a risk assessment• Identify, analyse and apply the key information requirements of a PtW | <ul style="list-style-type: none">• State the relevant process, roles and responsibilities for personnel involved in the planning and execution of a PtW• State the relevant process, roles and responsibilities for personnel involved in the management of a PtW |
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Technical Information

Date Produced:	December 2021
Assessment Type:	Multiple choice theory papers.
Delivery Requirements:	All individuals must possess the appropriate skills to perform their role. This included suitable reading and writing abilities.
Quality Assurance:	Lomax has internal quality assurance policies and procedures and EUSR quality assurance policies and procedures. Course evaluations are closely monitored and reviewed to ensure delivery has been well received and issues addressed.

SCO Initial Training Programme – Module 3 (Non-Routine Operation)

These courses provide the necessary training to achieve the above qualification to show on the Energy & Utility Skills register

Duration:	1 & ½ Day (Depending on Learner Needs)
Course Space:	Maximum 8 Trainees
Method of Delivery:	Trainer led with group discussions with theory sessions and audit exercises

Who is this for?	<ul style="list-style-type: none">• All gas industry personnel involved in operational works on the Gas Networks and certain types of Meter Installations including, but not strictly limited to, individuals who are or will become Names Authorising Engineers or Named Competent Persons• All individuals must have completed the SCO Core and Permit to Work Modules
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Course Objectives:

- State the purpose of Non-Routine Operation documentation and when this type of control should be used
- Identify, analyse and apply the key information requirements on an NRO
- State the relevant process, roles and responsibilities for personnel involved in the planning and completion of the NRO form
- State the relevant process, roles and responsibilities for personnel involved in the preparation and execution of the NRO
- State the relevant process, roles and responsibilities for personnel involved in the management of NRO works

Technical Information

Date Produced:	December 2021
Assessment Type:	Multiple choice theory papers.
Delivery Requirements:	All individuals must possess the appropriate skills to perform their role. This included suitable reading and writing abilities.
Quality Assurance:	Lomax has internal quality assurance policies and procedures and EUSR quality assurance policies and procedures. Course evaluations are closely monitored and reviewed to ensure delivery has been well received and issues addressed.

SCO Initial Training Programme – Module 4 (Routine Operation)

These courses provide the necessary training to achieve the above qualification to show on the Energy & Utility Skills register

Duration:	½ Day (Depending on Learner Needs)
Course Space:	Maximum 8 Trainees
Method of Delivery:	Trainer led with group discussions with theory sessions and audit exercises

Who is this for?	<ul style="list-style-type: none">• All gas industry personnel involved in operational works on the Gas Networks and certain types of Meter Installations including, but not strictly limited to, individuals who are or will become Names Authorising Engineers or Named Competent Persons• All individuals must have completed the SCO Core and Permit to Work Modules
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Course Objectives:

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| <ul style="list-style-type: none">• State the purpose of Routine Operation documentation and when this type of control should be used• Identify and analyse the key information requirements on an RO• State the relevant process, roles and responsibilities for personnel involved in the planning and completion of an RO form | <ul style="list-style-type: none">• State the relevant process, roles and responsibilities for personnel involved in the preparation and execution of the RO• State the relevant process, roles and responsibilities for personnel involved in the management of RO works |
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Technical Information

Date Produced:	December 2021
Assessment Type:	Multiple choice theory papers.
Delivery Requirements:	All individuals must possess the appropriate skills to perform their role. This included suitable reading and writing abilities.
Quality Assurance:	Lomax has internal quality assurance policies and procedures and EUSR quality assurance policies and procedures. Course evaluations are closely monitored and reviewed to ensure delivery has been well received and issues addressed.

SCO Initial Training Programme – Module 5 (Form of Authority)

These courses provide the necessary training to achieve the above qualification to show on the Energy & Utility Skills register

Duration:	½ Day (Depending on Learner Needs)
Course Space:	Maximum 8 Trainees
Method of Delivery:	Trainer led with group discussions with theory sessions and audit exercises

Who is this for?	<ul style="list-style-type: none">• All gas industry personnel involved in operational works on the Gas Networks and certain types of Meter Installations including, but not strictly limited to, individuals who are or will become Names Authorising Engineers or Named Competent Persons• All individuals must have completed the SCO Core Module
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Course Objectives:

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| <ul style="list-style-type: none">• State the purpose of a Form of Authority and when this type of control should be used• Identify and analyse the key information requirements of an FoA• State the relevant process, roles and responsibilities for personnel involved in the preparation and management of an FoA | <ul style="list-style-type: none">• Identify specific FoA requirements for communication, handover, records management, attendance on site, conflict checking and dealing with deviations and emergencies |
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Technical Information

Date Produced:	December 2021
Assessment Type:	Multiple choice theory papers.
Delivery Requirements:	All individuals must possess the appropriate skills to perform their role. This included suitable reading and writing abilities.
Quality Assurance:	Lomax has internal quality assurance policies and procedures and EUSR quality assurance policies and procedures. Course evaluations are closely monitored and reviewed to ensure delivery has been well received and issues addressed.